



Charlotte Public Schools

Office of Media/Technology
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White Board Use and Maintenance Tips

Use only Walltalker dry erase markers.

Use a **clean, dry** marker eraser, **soft cloth** or **soft wipe** to erase markings during use. Replace often for best results.

Use plain water and a soft cloth or wipe to clean a board or a large area of markings on a daily basis or as needed.

Use windex or glass cleaner and a soft cloth or wipe to remove difficult markings. Rinse with water if a film is left from the cleaner.

Only use the Walltalker cleaner with a soft cloth or wipe if water or glass cleaner will not remove markings. After using Walltalker cleaner, rinse the board with water and use a soft cloth or wipe to remove the cleaner's oily residue. (Building custodial staff will have Walltalker cleaner). **Never** use a **dry erase marker eraser** with Walltalker cleaner.

Be careful not to scratch, dent or puncture the whiteboard skin material.

If the old chalkboard was magnetic, you will still be able to use magnets to post materials on the board area. Using tape will leave a residue that may be difficult to remove.

If a permanent marker or other writing instrument is used by mistake, use a Walltalker or Expo marker and retrace the markings, then wipe with a damp soft cloth or use the Walltalker cleaner as soon as possible to remove the markings and rinse with water.

If the board seems to develop a "smudgy" look or markings become difficult to erase or leave a "shadow" after erasure, it is time to wash with water, glass cleaner or the Walltalker cleaner. It may also be time to replace the dry marker eraser.

Some marker "dust" will be left on the board and chalk rail. This can be minimized by using clean erasers, cloths or wipes to erase or clean the board on a regular basis