

Skill	Not Proficient Score 1 - 3	Developing Score 4 – 7	Proficient Score 8 - 10	Score
Technology Operations and Concepts				
Demonstrates knowledge, skills, and understanding related to technology use.	<ul style="list-style-type: none"> Identifies computer hardware components Describes uses of computer and application programs Identifies GUI (graphical user interface) functions represented by menus, symbols, and icons 	<ul style="list-style-type: none"> Uses common peripheral devices Describes teacher and student uses for application software Identifies and applies GUI menu options to select, create, edit, manage and maintain files 	<ul style="list-style-type: none"> Connects and uses hardware components and peripherals Identifies, describes and solves simple technical problems and communicates more serious problems to tech staff Accesses and uses application programs, network-based curriculum resources, e-mail, utilities programs and maintains files in various locations 	
Planning and Designing Learning Environments and Experiences				
Demonstrates the ability to integrate technology use in instruction and activities.	<ul style="list-style-type: none"> Identifies basic technologies and uses them with students on occasion 	<ul style="list-style-type: none"> Uses appropriate technologies to enhance student performance and activities Uses on-line resources 	<ul style="list-style-type: none"> Plans and implements technology rich lessons and activities regularly Uses the Internet for educational enhancement 	
Identifies and locates technology resources to use in instruction.	<ul style="list-style-type: none"> Identifies technology resources that are available at CPS 	<ul style="list-style-type: none"> Demonstrates how to use electronic resources for instructional purposes 	<ul style="list-style-type: none"> Designs lessons that use authoritative resources and teaches students how to evaluate resources and web sites 	
Teaching, Learning, and the Curriculum				
Develops technology enhanced experiences that address content and technology standards.	<ul style="list-style-type: none"> Identifies technology integration ideas related to core subject area 	<ul style="list-style-type: none"> Aligns activities with curriculum standards and related technology resources 	<ul style="list-style-type: none"> Knows how to facilitate learning experiences that integrate both content area as well as technology standards 	
Uses technology to support learner-centered strategies that address the diverse needs of students.	<ul style="list-style-type: none"> Identifies and uses grade-level appropriate content resources with technology tools 	<ul style="list-style-type: none"> Selects and uses technology resources to facilitate high order thinking skills in students (Ex: Spreadsheets, Simulations, Web Resources) 	<ul style="list-style-type: none"> Applies strategies for using technology that are designed to facilitate higher order thinking in students, in relation to curriculum goals 	
Manages student learning activities in technology rich environments.	<ul style="list-style-type: none"> Manages strategies for the use, care and sharing of technology resources with students 	<ul style="list-style-type: none"> Knows how to select and use technology resources to develop students' content area knowledge 	<ul style="list-style-type: none"> Applies technology-based strategies to use resources that develop both content area knowledge and technology literacy 	

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Assessment and Evaluation				
Applies technology in assessing student learning of subject matter using a variety of assessment techniques.	<ul style="list-style-type: none"> Uses the basic features of the CPS provided electronic grade book for record keeping and grading 	<ul style="list-style-type: none"> Uses the advanced features of the CPS provided electronic grade book including posting of grades and assignments for family access 	<ul style="list-style-type: none"> Uses and analyses grading and record keeping on students to improve planning, instruction, and management 	
Productivity and Professional Practice				
Participates in Professional Development to increase their technology skills.	<ul style="list-style-type: none"> Attends only mandated technology trainings 	<ul style="list-style-type: none"> Attends two self-selected technology trainings each year that are provided by CPS 	<ul style="list-style-type: none"> Attends Regional Tech Academy trainings Attends trainings offered by Eaton ISD and REMC (or others) during the year 	
Applies technology to increase productivity.	<ul style="list-style-type: none"> Uses these basic MS Office applications: MS Word and PowerPoint 	<ul style="list-style-type: none"> Uses all applications and software packages available and applicable (MS Office, Skyward, GroupWise, etc.) 	<ul style="list-style-type: none"> Uses software beyond the basic CPS provided packages for productivity and materials development 	
Uses technology to communicate and collaborate with peers, parents, and the larger community.	<ul style="list-style-type: none"> Uses the phone system as a primary means of communication 	<ul style="list-style-type: none"> Uses e-mail and voice mail to communicate with parents 	<ul style="list-style-type: none"> Uses e-mail or voice mail to notify parents of homework assignments Has a web site with class information Uses the district provided grade book web option for posting grades. 	
Social, Ethical, Legal, and Human Issues				
Models and teaches legal and ethical practice related to technology use.	<ul style="list-style-type: none"> Identifies legal and ethical issues related to information technology 	<ul style="list-style-type: none"> Understands the content of the CPS Acceptable Use Policy and CPS technology use expectations 	<ul style="list-style-type: none"> Demonstrates an understanding of the importance of following the guidelines for acceptable use 	
Leadership and Vision				
Utilizes school technology facilities and resources to implement classroom instruction.	<ul style="list-style-type: none"> Uses technology and resources at a basic level within their classroom and with their students 	<ul style="list-style-type: none"> Assists colleagues in the use of available technology and resources for instruction 	<ul style="list-style-type: none"> Develops and demonstrates lessons and activities that consistently use the newest available technologies and resources 	
			TOTAL SCORE	