

## Blackboard Account Request

To request a Blackboard account, please fill out this form and send it to Laurie Marshall at Eaton Intermediate School District. You will be notified when your courses are added. A default password will be provided at that time. Once provided with this information you may begin using the system.

**Blackboard User Name** (for example cps.t. first initial of first name; full last name = cps.t.jdoe): \_\_\_\_\_

**Full Name:** \_\_\_\_\_  
First, middle and last.. include, if applicable, maiden name

**District:** \_\_\_\_\_      **Building:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**E-mail address:** \_\_\_\_\_

**Number of courses requested:** \_\_\_\_\_

Please return this form to:

**Eaton Intermediate School District  
1790 E. Packard Hwy  
Charlotte, MI 48813  
ATTN: Laurie Marshall  
or fax to 543-4870**