

CHARLOTTE BOARD OF EDUCATION

378 State Street
Charlotte, MI 48813

Michael Bruce
Julie Kimmer
Chelsea Polk
Robert Wilson

Andy Hazel
Gary King
Ron Schultheiss
Superintendent Nancy Hipkind

MINUTES

November 14, 2011

6:30 p.m.

1. CALL TO ORDER

Board President Schultheiss called a regular meeting of the Board of Education to order at 6:30 p.m. in the Administrative Offices board room at 378 State Street, Charlotte, MI. Other members present: Bruce, Hazel, Kimmer, King, Polk and Wilson. Also present: Associate Superintendents Mark Rosekrans and Mary Taylor, Michelle Sine, Director of Business Services, other staff members, Steven Kirinivic, CPA with Abraham & Gaffney, P.C., representatives from Hobbs and Black Architects and Granger Construction, and members of the public.

2. PLEDGE OF ALLEGIANCE

3. STUDENT REPORT TO BOARD

Caleb Karn, high school student council representative to the board, reported on activities at the high school. Some activities mentioned included: the musical Beauty and the Beast just finished and was a huge success, the student group 4TC ran a Make A Difference Day recently and the student council will have a blood drive in December.

4. SUPERINTENDENT'S REPORT

A. Election Results

Dr. Hipkind reviewed the results of the millage request and said next steps would be discussed later in the meeting.

B. RFP for Custodial Services

Mr. Mark Rosekrans, Associate Superintendent of Operations, briefly discussed that a request for proposals for custodial services would soon be going out as the contract for the unit will expire at the end of this school year. This is now a requirement passed by the legislature that schools must comply with as part of the Best Practices resolution.

C. Design Development Estimate

Mr. Barry Roney of Granger Construction reviewed the design development estimate from for Bid Pak 2 with the board.

D. Interiors Presentation

Buddy Huyler of Hobbs & Black Architects and an associate reviewed the interior plans and materials to be used for each of the building site renovations.

E. Subcommittee Reports

Director of Business Services, Michelle Sine reviewed the recent finance subcommittee meeting regarding the 2010-2011 Audit Report and reviewed the upcoming budget timelines.

Mary Taylor, Associate Superintendent of Curriculum reminded the Curriculum Subcommittee that they have a meeting on December 9th, 2011.

F. 2010-11 Audit Report

Ms. Michelle Sine and auditor Steven Kirinivic, CPA with Abraham & Gaffney, P.C., shared details of the 2010-2011 audit report. The district received a clean opinion. Processes and current fund balances were discussed.

G. Student Assistance Program

Dr. Hipskind shared that food kits for free and reduced students will now be available on weekends. A local church has agreed to organize the food distribution program. The school district, however, will be the ones to distribute the food so that students are not personally identified.

H. Recall of Teaching Positions

Mary Taylor reported to the board that Title Funds have become available recently and that we may have the opportunity to recall some teaching positions to use these funds. The funds must be used in Title buildings only which are the district's two elementary buildings.

5. AUDIENCE TO VISITORS

Mrs. Jackie Knight shared a concern regarding communication between the public and the Board of Education and the process to use.

Steve Kineman, Chairperson of the Save Our Pool Committee, expressed his thoughts on the millage election results and the direction the board should go due to the close outcome as well as other recommendations for the board to consider.

Ms. Jan Tirrell, Ms. LouAnne Luna and Ms. Stacie Barstow presented a petition to the board and expressed their concerns regarding the ongoing paraprofessional group negotiations.

Mrs. Diane Sowles shared her support and concerns regarding the recent Parks and Recreation millage vote. She requested that the wording of the ballot be clearer if the board decides to bring it up at another election.

Mr. Don Sovey spoke to the board regarding the pool millage vote. Mr. Sovey reviewed the results and encouraged the board to try again.

Mr. Brett McRae requested a recount on the millage proposal vote and encouraged the board to put it back on the ballot if the results do not change.

6. ITEMS OF BUSINESS (Consent Agenda Items A, B, C, D & E)

There was a MOTION by Ms. Kimmer to put agenda items A, B, C, D, & E on a consent agenda. The motion was SUPPORTED by Mr. Hazel. The MOTION CARRIED unanimously.

A MOTION was made by Ms. Kimmer and SUPPORTED by Mr. Wilson to approve the consent agenda. The MOTION CARRIED unanimously to approve the consent agenda as follows:

A. Approval of Minutes

To approve minutes from the October 10 and 18, 2011, board meetings as presented.

B. Review of Disbursements

For the month of October 2011 as presented.

C. Annual Summer Tax Resolution

For the summer of 2012 as presented.

D. Approval to Accept Audit Report

To approve the 2010-2011 audit report as presented.

E. PAC Parent Approval

To approve the appointment of Ms. Ann Neff-Rohs to the Parent Advisory Committee at the EISD as the parent representative for special needs children for Charlotte Public Schools.

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F. Approval of Design Development Estimate

Mr. Wilson made a MOTION to approve the Design Development estimate from Granger Construction. There was SUPPORT from Mr. Bruce and the MOTION CARRIED unanimously.

G. Approval of Coaching Recommendations

There was a MOTION by Mr. Wilson with SUPPORT from Mr. Bruce to approve Mr. Kevin Robinson as the 8th Grade basketball coach and Ms. Constance Ellis as the Middle School boys track coach. The MOTION CARRIED unanimously.

H. Approval of Graduation Site

A MOTION was made by Mr. Wilson to approve the Wharton Center in East Lansing as the site for the 2012 Graduation Ceremonies of Charlotte High School. The motion was SUPPORTED by Mr. King. Roll call vote: Bruce, yes; Hazel, yes; Kimmer, yes; King, yes; Polk, no; Schultheiss, yes and Wilson, yes. The MOTION CARRIED 6 - 1.

I. Approval of Teaching Contract

Mr. Bruce made a MOTION to approve probationary teaching contract for Mr. Jason Bushong as a new high school Social Studies/English teacher. Ms. Kimmer SUPPORTED the motion and it CARRIED unanimously.

7. AUDIENCE TO VISITORS

Ms. Polk made a MOTION to amend the agenda and move discussion regarding the pool millage to this point in the meeting. The motion was SUPPORTED by Ms. Kimmer and CARRIED unanimously.

There was discussion between board members regarding whether to ask for a recount of the millage vote, and what would improve chances of the millage proposal passing in the future. Members of the public were asked for input.

8. CLOSED SESSION - In accordance with Section 8 (c) of the Open Meetings Act, Negotiations

Mr. Wilson made a MOTION to go into closed session for the purpose of negotiations. The motion was SUPPORTED by Mr. Bruce. Roll call vote: Bruce, yes; Hazel, yes; Kimmer, yes; King, yes; Polk, yes; Schultheiss, yes and Wilson, yes. The MOTION CARRIED 7 - 0.

Time in closed session: 9:07 p.m.

Time out of closed session: 9:45 p.m.

9. CLOSED SESSION - In accordance with Section 8 (b) of the Open Meetings Act, Student Discipline

Mr. Bruce made a MOTION to go into closed session for the purpose of student discipline. The motion was SUPPORTED by Mr. Wilson. Roll call vote: Bruce, yes; Hazel, yes; Kimmer, yes; King, yes; Polk, yes; Schultheiss, yes and Wilson, yes. The MOTION CARRIED 7 - 0.

Time in closed session: 9:45 p.m.

Time out of closed session: 9:51 p.m.

10. ITEMS OF BUSINESS (Continued)

J. Approval of Reinstatement Recommendation

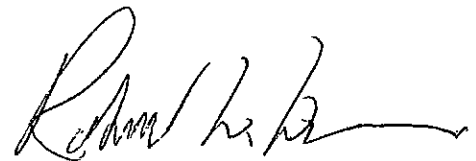
Mr. Hazel made a MOTION which was SUPPORTED by Mr. Schultheiss to approve the reinstatement committee's recommendation regarding student X-3MS / 2010-2011. The MOTION CARRIED unanimously.

11. DISCUSSION ITEMS

There was brief discussion regarding the timeline for the Superintendent's evaluation.

12. ADJOURNMENT

The meeting was declared adjourned at 10:08 p.m. by Board President Schultheiss.



Board Secretary